



COLORADO COMMUNITY HEALTH NETWORK (CCHN)

Payment Reform Manager

Job Description

General Statement: The Colorado Community Health Network is a membership association of Community Health Centers (CHCs) serving low-income, homeless, and migrant populations in Colorado. CCHN, a dynamic, team-orientated non-profit, provides support and technical assistance to safety-net clinics in underserved communities.

CCHN is working to support CHCs in value-based payment and to launch a new population-based payment option in Medicaid.

The Payment Reform Manager will work closely with the Policy Director, Vice President of Strategy and Financing, Vice President of Quality and Operations, CCHN members and stakeholders to strategically support the implementation, evaluation and documentation of value-based reimbursement for CHCs in Medicaid. This position is a member of the Policy Division and works closely other CCHN divisions to ensure integration of organizational priorities and work plans to accomplish this top CCHN Public Affairs priority. The Payment Reform Manager must be self-motivated, able to manage multiple tasks, team-oriented, committed to principles of innovation and continuous improvement, and able to travel.

General Duties:

Payment Reform (65%)

1. Lead the APM2 Learning Network of the three CHCs piloting a new model of payment in Medicaid.
2. Staff the following CCHN committees (e.g., develop agenda, facilitate discussion, create meeting materials, ensure appropriate notes are taken and distributed, etc.):
 - a. Payment Reform Committee and the Rates Work Group, with the VP of Strategy and Financing
 - b. CHC Fiscal Directors peer group, with the Policy Director
3. Develop expertise and serve as resource to CHCs for:
 - a. CHC Medicaid cost reporting
 - b. Medicaid value-based payment programs
 - c. CHC Medicaid billing and financing
4. Establish strong working relationships with:
 - a. CHC Chief Financial Officers
 - b. CHC financial and clinical staff working on payment model implementation
 - c. Key staff at Colorado's Medicaid agency, the Colorado Department of Health Care Policy and Financing
 - d. Staff in other CCHN divisions working on care, payment and system transformation
 - e. Other organizations that support CHCs, specifically Colorado Community Managed Care Network (CCMCN, the CHC-controlled network), and Community Health Provider Alliance (CHPA, the CHC-controlled accountable care organization).
5. Document the new payment models and methodology, provide or facilitate training and technical assistance for CHCs interested in the new models.
6. Assist with the oversight of contracts and consultants supporting payment reform readiness for CHCs.
7. Assist with grant writing and reporting to support training and technical assistance for CHCs.

8. Develop and maintain understanding of the core concepts and methods of medical home implementation, CHC financing, and application of a public health approach to community health.
9. Utilize health center data analysis, best practices, and emerging information on patient centered care redesign to inform payment reform implementation and practice coaching.

General Policy (35%)

1. Monitor, track, analyze, and influence health care legislation, regulation and guidance, and other policy issues related to CHC payment and care model transformation and other areas as assigned in coordination with the Senior Manager of Policy and Advocacy and Policy Director.
2. Oversee the content development and facilitation of collaborative events and training opportunities including webinars, peer to peer networking events, and resource distribution, as needed to support billing and cost reporting at CHCs.
3. Attend monthly Public Affairs committee meetings, and prepare materials, as needed.
4. Represent CCHN and member CHCs as appropriate at stakeholder meetings, under the direction of the Policy Director and Vice President of Strategy and Financing.

Other:

1. Report corporate compliance concerns to CCHN's Corporate compliance Officer; any CCHN employee who reports a compliance concern in good faith is protected by law from retaliation.
2. Assume other responsibilities as assigned.

Minimum Qualifications and Requirements:

1. Bachelor's degree, or associate's degree with experience working in payment reform or alternative payment models.
2. At least three years of experience in the fields of health, social service, community development public policy, public administration, or other related field
3. Experience with CHC financing, value-based payment models, Medicaid billing and/or coding highly desirable.
4. Experience working with a diverse group of stakeholders or customer/client groups with demonstrated ability to maintain a high level of professionalism and customer service.
5. Experience with medical assistance programs (e.g. Medicaid, CHP+) and/or medically underserved populations.
6. Experience with policy analysis, data analysis, financial analysis, and/or actuarial analysis highly desirable.
7. Ability to work with minimal supervision and maximum accountability.
8. Excellent organizational skills.
9. Strong written and verbal communication skills.
10. Excellent computer skills, particularly with all software in Microsoft Office, including Word, Excel, and Outlook.
11. Ability to work as a team member and work effectively with diverse people.
12. Demonstrated awareness of, and value for, cultural competence.
13. Fluency in written and spoken English.
14. Ability to travel.
15. Physical ability to stoop, kneel, bend, use a computer and perform light lifting.

The ideal Alternative Payment and Care Model Manager will have excellent written and verbal communication skills; display sound judgment; relate well to the public and staff; have a professional demeanor; prioritize customer satisfaction; and be well organized.

CCHN is an equal opportunity employer, offering flexible benefits, a casual work environment, and a competitive salary (DOE).

Category: Full-Time, Exempt

Responsible To: Policy Director

Supervises: N/A

Salary Range: Dependent on experience.

Job Description Effective Date: January 2020, position open until filled.

To apply:

Send the following materials to cdiroff@cchn.org in an email with this subject line: "Application for PR Manager"

1. Cover letter
2. Current resume
3. Answers to these questions on one page:
 - a. Why are you looking for a new position?
 - b. How would you describe the level of data analysis skills you already have?
 - c. What are two key contributions you can bring to this role?
4. Optional:
 - a. Provide a work sample that demonstrates some of your qualifications for this role.